

August 2019

Dear Parents/Guardians,

Confirmation is a sacrament of initiation which completes Catholic Baptism. At St. John the Baptist Parish, those baptized into the Catholic faith should prepare for and receive the sacrament of Confirmation when they reach the 8th grade. **Confirmation preparation is available through St. John the Baptist PARISH only and is NOT a part of the SJBMS curriculum.**

If your child wishes to participate in the St. John the Baptist Parish Confirmation preparation program they need to fulfill the following pre-requisites.

1. Must have already received the sacrament of Baptism. If Baptism was received outside of St. John the Baptist Parish, a Baptismal certificate must be submitted to the parish office. If Baptism was received in another Christian denomination or has not yet been received, please contact Rachel Holt as soon as possible to coordinate special arrangements.
2. Completed first Communion and first Reconciliation.
3. Completed a religion class last year (2018/2019 school year) either in a Catholic school or a parish religious education program. If the class was not completed on the campus of the Skaggs Catholic Center, a letter from your previous church or school is required.
4. Be a registered member of St. John the Baptist Parish. (If your family is registered at another parish, you must obtain written permission from your parish pastor to participate in our program.)
5. Must be actively practicing their Catholic faith. This includes regular Sunday Mass attendance with their parent(s)/guardian(s).

Confirmation preparation is offered only September –April on Sunday mornings from 9:20am-10:50am in the SJBES Classrooms. (There is no longer a Fall session or Spring Session -only the year long program.)

**Registration instructions are on the following page.**

Thank you for your interest in the Confirmation preparation program at Saint John the Baptist Parish. Please do not hesitate to contact me if you have any questions regarding your child's faith formation.

Many Blessings,  
Rachel Holt  
Director of Faith Formation  
(801) 984-7112  
[rachelholt@sjb-parish.org](mailto:rachelholt@sjb-parish.org)

## **Registration:**

Please follow these steps:

1. Visit <https://saltlakecity.parishsoftfamilysuite.com/>

Click on **New User?** and complete the New User Registration Form. This will enable the system to match you to our parish records. Please type in your information as it appears in our parish records. (No nicknames or All Caps etc.)

After you are matched to our records successfully, you will receive an email with your user name and a temporary password that enables you to log in.

2. Once you have logged in to ParishSOFT select **My Own Church** under "Quick Links" on the left side of the screen.
3. Select the **Faith Formation Classes** Tab
4. Select **Online Registration**

Follow the steps on that screen to register your child/ren:

1. Check your info
2. Select enrollment term - 2019-2020
3. Add Students into "Pending Registrations"
4. After you have added all your children select **Submit Registration**

### **Submit a Baptism Certificate:**

If your child was NOT baptized at St. John's or you have NOT submitted a baptism certificate to the PARISH office previously - you need give a copy to the parish office. This can be emailed, faxed or brought in to the office.

### **Final Step Payment**

Visit <https://sjb-parish.weshareonline.org/ws/opportunities/FaithFormation2019-2020>

Select **Complete Registration**

Select **Confirmation**

**If you are registered at another parish you must also pay the \$20 Administration fee.**

Once your payment has been received I will process your registration and send you an email that your registration is complete!